



557 Old San Jose Road Soquel, CA 95021 831-422-0141 www.soquelnursery.org

## SOQUEL PARENT EDUCATION NURSERY SCHOOL 2019-2020 REQUIREMENTS CONTRACT FOR REGISTERED ADULTS

1. In order to ensure your position in the school, submit the following:

PRIORITY REGISTRATION FOR RETURNING FAMILIES: <b>Ends MARCH 31st</b> <b>STEP 1: CLASS PLACEMENT</b>	OPEN REGISTRATION FOR NEW FAMILIES: <b>Begins APRIL 1st</b> <b>STEP 1: CLASS PLACEMENT</b> (DEPENDENT ON OPENINGS)
<input type="checkbox"/> <b>Submit signed Requirements Contract</b>	<input type="checkbox"/> <b>Submit signed Requirements Contract</b>
<input type="checkbox"/> <b>\$100 Non-Refundable Deposit (applied to the last month's tuition provided that the account is in good standing.)</b> ● PayPal, Cash or Checks to be made out to Soquel PENS	<input type="checkbox"/> <b>\$100 Non-Refundable Deposit (applied to the last month's tuition provided that the account is in good standing.)</b> ● PayPal, Cash or Checks to be made out to Soquel PENS
<input type="checkbox"/> <b>Online Registration Form</b>	<input type="checkbox"/> <b>Online Registration Form</b>

2. Work one day a week in your child's classroom.
3. Attend **TWO** required Education meetings (Orientation and one Fall small group meetings.)
4. Take on and perform the duties of a support job or a Board position with the school.
5. There is a minimum fundraising commitment of \$150 per family per school year and **TWO** hours of volunteer fundraising activities.. If the requirement is not met by May, the remaining balance is due.
6. Child Watch: Supervise a group of five to eight children once a month for 45 minutes to an hour after school while the parents have seminar time with the teacher. This day will always be scheduled on a day when your child is at school.
7. Attend Set-Up Day, School Beautification Day, Yard Day and Clean-Up Day each school year. On each day, two hours of your time are required for general maintenance and upkeep.
8. Be responsible for locating a substitute should you or your child become ill or unable to attend class on the day you are scheduled to work at school.
9. Comply with all the state health standards required of the school with respect to physical examinations and immunizations.
10. Tuition is due on the 1st of the each month and is considered late after the 5th. A late fee of \$25 will be charged on the 6th in addition to your tuition. Tuition is as follows:

**\$160 per month per child:** 2 days a week  
**\$240 per month per child:** 3 days a week

**\$456 per month per child:** 3 full days a week  
**\$200 per month per child:** 2 drop off days a week

11. Give two weeks notice prior to leaving the school if you leave before the year ends. During those two weeks, all membership responsibilities must be maintained or the Attendance Deposit will be withheld.

I agree with the above requirements and acknowledge that a cooperative nursery school is as good as the people who make up the membership. There is work to be done and rules to follow. When this is done, it leads to a very rewarding experience.

Print Name(s): \_\_\_\_\_ and \_\_\_\_\_

Signed: \_\_\_\_\_ and \_\_\_\_\_ Date: \_\_\_\_\_